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SEP 12 1951

GLOSSARY (For OPC Plans)

1. STRATEGIC PLAN - A plan for the over-all conduct of actions.
2. OPC STRATEGIC PLAN - A master plan providing guidance to all elements of OPC in determining future actions.
3. DIVISION STRATEGIC PLAN - A proposed group of related actions to be accomplished within a geographic division area.
4. COUNTRY STRATEGIC PLAN - A proposed group of related actions to be accomplished within a specific country.
5. OPERATION PLAN (Operational Annex) - A plan for actions extending over a considerable space and time and usually based on certain assumptions.
6. LOGISTIC APPENDIX - The compilation of logistic requirements necessary to accomplish the proposed actions included in an operational plan.
7. COLD WAR - <sup>A condition requiring the</sup> ~~The~~ employment of resources against a hostile coalition without the full utilization of the military potential.
8. HOT WAR (General War) - The employment of military force by one coalition against another.
9. PEACE - The absence of general war.
10. D-DAY - The date on which overt hostilities of general war first occur.
11. TRANSITION - The process of change from cold war to general war.
12. SUBORDINATE PLAN - A proposed group of actions designed to implement more general objectives stemming from a higher echelon.
13. STRATEGIC CONCEPT - An idea or opinion involving over-all application to a general, complex, or specific situation.
14. LOGISTICS - That part of the entire activity which deals with: (1) Design and development, acquisition, storage, movement, distribution, maintenance,

evacuation and

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evacuation and disposition of materiel. (2) Induction, classification, training, assignment, welfare, movement, evacuation and separation of personnel; (3) Acquisition or construction, maintenance, operation, and disposition of facilities; and (4) Acquisition or furnishing of services. It comprises both planning, including determination of requirements, and implementation.

15. LOGISTIC REQUIREMENTS - Needs in terms of men, money, materiel, services, and facilities.
16. LOGISTIC FACILITY - A physical factor which provides the means for assisting <sup>in</sup> making easier the performance of a function.
17. LOGISTIC SUPPORT - Providing men, money, materiel, services, or facilities as preps to operational activities.
18. LOGISTIC SITUATION - The combination of circumstances at a given time relating to the availability of men, money, materiel, services, or facilities.
19. LOGISTIC FLOW-RATE - The speed of providing logistic support.
20. LOGISTIC CAPABILITY - The capacity at a given time to furnish logistic support.
21. OPERATIONAL SUPPORT - The provision of tactical aids <sup>as distinguished from</sup> from logistical aids to accomplish a mission.
22. LIMITATION OF CAPABILITY - Restriction of capacity to perform or provide.
23. OPERATIONAL MATERIEL - Supplies used directly in accomplishing a strategic or tactical mission.
24. MISSION - The objective; that is, the task together with its purpose, thereby clearly indicating the action to be taken and the reason therefor.

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- 25. ADMINISTRATIVE MATERIEL - Supplies primarily of a housekeeping nature used to support operations.
- 26. OBJECTIVE - The aim or end to be achieved by proposed action.
- 27. POLICY - A predetermined attitude with respect to a condition or course of action.
- 28. PROGRAM - <sup>A series of future procedures</sup> A series of future procedures involving continuity and having a common objective.
- 29. PROJECT - A planned activity with a specific objective conducted by designated persons and isolated in scope.
- 30. SCOPE - The range or extent of an activity or plan.
- 31. ASSUMPTION - That which is ~~thought~~ thought probable or related to the facts.
- 32. TASK - An assignment or undertaking which is necessary to implement the concept.
- 33. PHASING - Separating proposed actions and programs into time intervals.
- 34. LEAD-TIME - The period involved between a request for action or for material and implementation or receipt.
- 35. INCREMENT RATE - The speed at which increases can be made.
- 36. FEASIBILITY ANALYSIS - An examination of the practicability of a proposed action.
- 37. FORMAT - The arrangement and general make-up of a plan.
- 38. LIAISON - Contact or intercommunication maintained to insure mutual understanding and unity of purpose and action.
- 39. SUPPLY BASE - A facility for the receipt, storage, and issuance of material.
- 40. THEATER COMMANDER - Commanding general of a designated area, including the area necessary for the administration and supply involved in military operations.

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41. SITUATION

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41. SITUATION - A particular complex of affairs at a given moment.
42. FUNCTIONAL PLAN - A proposed group of actions designed to employ one type of activity to achieve one or more objectives.

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## ROUTING AND RECORD SHEET

**INSTRUCTIONS**—Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:

C-PL/PP

NO.

DATE

| TO         | ROOM NO. | DATE  |       | OFFICER'S INITIALS | COMMENTS |
|------------|----------|-------|-------|--------------------|----------|
|            |          | REC'D | FWD'D |                    |          |
| 1. CAL     |          |       |       |                    |          |
| 2. C-PL/PP |          |       |       |                    |          |
| 3.         |          |       |       |                    |          |
| 4.         |          |       |       |                    |          |
| 5.         |          |       |       |                    |          |
| 6.         |          |       |       |                    |          |
| 7.         |          |       |       |                    |          |
| 8.         |          |       |       |                    |          |
| 9.         |          |       |       |                    |          |
| 10.        |          |       |       |                    |          |
| 11.        |          |       |       |                    |          |
| 12.        |          |       |       |                    |          |
| 13.        |          |       |       |                    |          |
| 14.        |          |       |       |                    |          |
| 15.        |          |       |       |                    |          |

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